



Lee County ETSB

Meeting Minutes

May 16, 2024 3:30 PM

Meeting called by: Chairman Buskohl

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Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Chairman Buskohl called the meeting to order at 3:31 pm at the Lee County ECC; roll call as follows:

Ryan Buskohl	05-16-2025	Present presenting Medical
Keane Hudson	12-01-2023	Present representing Lee County Board
Steve Gilmore	05-16-2025	Present representing Fire District
Pat Hilliker	05-20-2024	Present resenting Fire District
Jesica Knipple	Sheriff's Designee	Present representing Lee County Sheriff
Mike Koppin	05-20-2024	Present representing Law Enforcement
Kevin Lalley	05-16-2025	Present representing At Large
Steve Howell	06-14-2025	Absent representing Law Enforcement
Josh Tucker	05-20-2024	*Absent representing Medical

Jesica Knipple was appointed Secretary ProTem.

*Josh Tucker arrived at 3:35 pm.

- **Prior Minutes**

Motion by Hudson, second by Koppin, that the minutes from the March 28, 2024 ETSB meeting be approved and published. Motion carried unanimously.

Treasurer's Report: Midland Operating Account: \$54,390.59; NG911 Reserve (Sauk Valley Bank): \$863,428.64, Investment CDs (4): \$1,250,000.00; Total ETSB Funds: \$2,167,819.23.

Motion by Hilliker, second by Gilmore, that the treasurer's monthly balance report be approved.

Chairman Buskohl called for discussion; there being none, motion passed unanimously.

Financial audit was provided to Board members for review in March. Motion by Gilmore, second by Hudson, that the fiscal year 2022-2023 financial audit report be approved. Chairman Buskohl called for discussion; there being none, the vote was called for as follows:

Steve Howell	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppin	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Claims:** Claims were reviewed. Lalley made a motion, seconded by Tucker, that claims, including those paid in vacation: April \$16,430.08/May \$19,307.86 Totaling \$35,737.94 be approved and ordered paid. Chairman Buskohl called for further discussion. Josh Tucker noted that supply prices are increasing; paper towels, tri-fold, tp, etc. There being no further discussion, the vote was called for as follows:

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

- **Committee Reports**

- **Executive:** Chairman Buskohl advised the updated Dispatch Services Agreement has been fully executed/signed; minor modifications include removing the paragraph reference landline surcharge which is no longer in effect and removing scheduling from ETSB duties. The agreement had been in effect for 10 years and simply needed a few updates.

The NG911 transition to the AT&T ESInet has had a few hiccups. Chairman Buskohl explained that based on AT&T's policy, Lee County is not able to use the ideal backup dispatch center. AT&T has indicated that Lee County must use another AT&T serviced PSAP as the backup, currently the closest AT&T PSAPs are Peoria or Kendall counties. Chairman Buskohl further explained there is no interoperability or direct dispatch communications with either of those PSAPs. After discussions between Director Dallas and the Statewide 9-1-1 Administrator, the 9-1-1 Administrator advised that AT&T leadership and legal are continuing to meet and there is an update call scheduled for Monday, May 20th; there are other IL PSAPs affected by AT&T's policy. Chairman Buskohl indicated that a modification plan is due to transition to the ESInet; currently, Ogle County is to serve as the backup communications center for Lee County. He recommended not furthering the submission of the plan or testing until a solid ruling on the backup situation has been resolved. Considerable discussion ensued, including the Statewide Administrator's denial in March, 2022, of Lee County ETSB's request to use a service provider other than AT&T that can and will provide the backup connectivity and services. Hudson and Koppien both indicated support for holding off on the modification plan. There was further discussion with dissent regarding AT&T's policy in not allowing Lee to utilize Ogle as our chosen backup. Board consensus was to not further testing/implementation until the backup situation is solidified and take appropriate action at that point based on AT&T's policy decision.

- **Property:** Josh Tucker reported that the water leak from the furnace installation in the garage bay was repaired by Farley's. Generator PM is due with Cummins: year 1 of the 3-year contract.

- **Public Education/Training:** Jes Knipple reported that two TCs attended an Active Shooter class in early May; each TC provided an email, attached in the agenda packet, providing an overview and highlights from the class. The PowerPhone integration, implementation, and training with the Flex CAD system is scheduled for May 20th through May 24th. Jes advised it should streamline call intake for dispatch in lieu of opening a separate window and entering duplicate data in a separate EMD protocol. Lee County PSAP will be 1 of 3 pre-test sites for PowerPhone's newly implemented Mental Health protocols to provide input and suggestions for modification prior to releasing to the entire State.

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- **Legislation:** Mike Koppien gave an overview on SB2939 amending the One Day Rest in Seven Act. CESSA legislation is expected to be approved and the extension moved to July 1, 2025. Some impact on statutory authority to hold meetings before it's signed into law will impact meetings through the summer months. Shelley will be attending a CESSA Alternative Response Forum at UIC in Chicago on June 11th.

• **Old Business:**

• **Board Member/ECC Staff Comments:** Rapid SOS deployment will take place in June; Motorola will be onsite May 28th to configure the digi-box with CallWorks. Rapid Premium will provide the dispatchers a “one-stop shop” for all 9-1-1 call mapping and alarm interface with numerous alarm companies throughout the area.

Mike Koppien asked if the ETSB has been included in the hiring process for a new TC. Shelley advised that she and Chief Deputy Ranken have been in communication reference the process; Chief Deputy Ranken created the TC hiring advertisement and worked in collaboration with Shelley for details surrounding dates, certifications, etc. CD Ranken was emailed the ETSB established policies and criteria for testing as outlined in the Dispatch Services Agreement as well as the interview process and committee make-up of ETSB and LCSD representatives.

Steve Gilmore advised that there are ants all around the building at the Compton tower site, possibly getting in through the seams. He sprayed hoping that takes care of the matter. If needed, the ETSB may have to hire a Pest Control company.

Chief Gilmore and Chief Hilliker commented on IAR (IamResponding) messages being intermittently longer than others and are sometimes sent between tones in lieu of after both tones are posted. The ALL CALL tone process was discussed and will be modified with default towers of Ashton/Compton. NOTE: Kevin Lalley and Ryan Buskohl will not be at the July ETSB meeting.

• **Adjournment:** Meeting adjourned at 4:12 pm. The next ETSB meeting will be held **July 25th 2024 at 3:30** pm at the Lee County ECC.

Jessica Knipple, Secretary ProTem

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